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PLAGIARISM

At the end of this session, you will:



Define the term 'Plagiarism'



Describe the various ways individuals may plagiarise



Understand the risks of plagiarism



Demonstrate how to avoid plagiarism

What is PLAGIARISM?



"The act of presenting another person's WORK or IDEAS, and pretending that is your own, without acknowledging / citing the source of the work / ideas."

Author deserved credit for the work they have put into an article or book. It is respectful and responsible to give credit.



PLAGIARISM

Comes from Latin Word "Plagiarius" = "Kidnapper"

Common Forms of Plagiarism

Intentional Plagiarism

- Purchasing a paper or hired someone else to do your work.
- > Copying from a published work
- > Fabricated quotes or other information
- > Turning it someone else work as your own

Most people plagiarise not because they want to act unethically, but because they do not know about the concept of "unintentional plagiarism".. so they plagiarise "unintentionally"..

Unintentional Plagiarism

- Incorrect citations
- > Copying too much / quoting excessively
- Paraphrasing incorrectly "cutting and pasting a paragraph by using sentence one or two and putting them in a different order with no quotations marks / in-text citation / references"
- > Borrowing facts, statistics, graphs, pictorial representations, or phrases without acknowledging the source (unless such information is recognized as common knowledge)

Why is it important to NOT plagiarise?

Plagiarism robs your educational experiences which involved in research, thinking and writing



Academic Integrity & Honesty

Good
Academic
Practice

Main purpose of Higher education is:

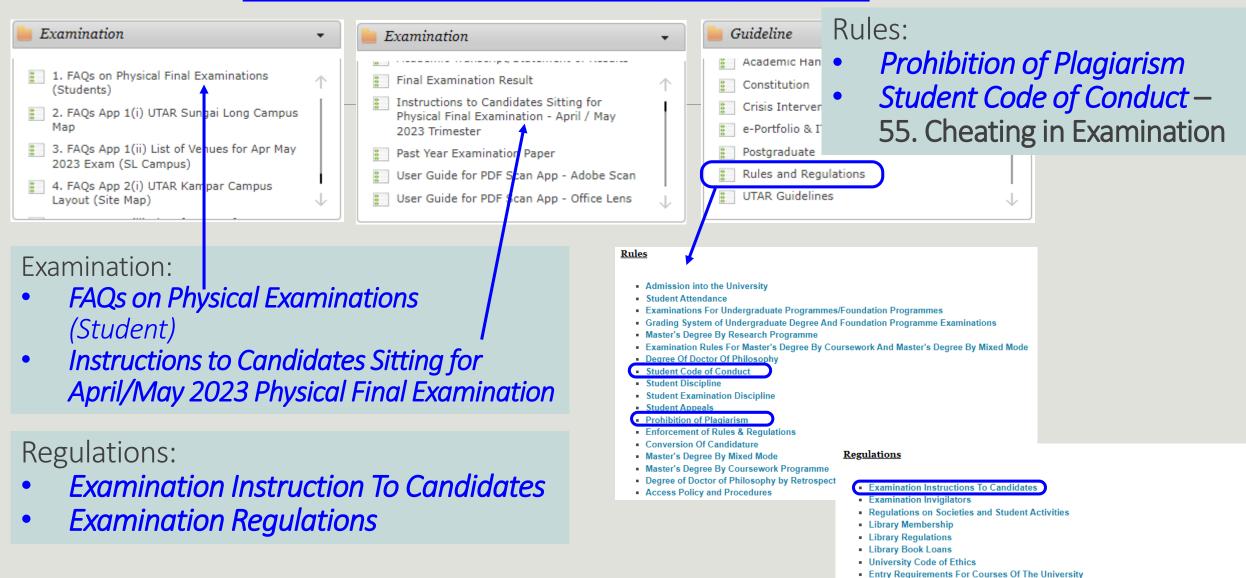
- Learn to do research
- Help expand thought process
 - Improve writing skills
 - Learn to do presentations

Understand the Risks of Plagiarism

- 1. Plagiarism is a form of academic dishonesty.
- 2. Plagiarism is an unethical act and it is against University's Code of Conduct.
- 3. Possible negative consequences if proven guilty of plagiarism:
 - Having to redo or amend parts that you plagiarised
 - Mark deduction for the plagiarised work, chapter or portion
 - Graded as "Fail" for the course concerned
 - Disciplinary actions including suspension / dismissal / refuse re-admission

Login to **UTAR Portal**

https://portal.utar.edu.my/loginPageV2.jsp?catid=00



· Programme Registration, refund of Fees, leave of Absence and Withdrawal from Studies

Administration Of Academic Performance

Student Representative Council Regulation

Examination Regulations

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How to Avoid Plagiarism?

Provide <u>proper acknowledgment</u> whenever you use another person's work or ideas.

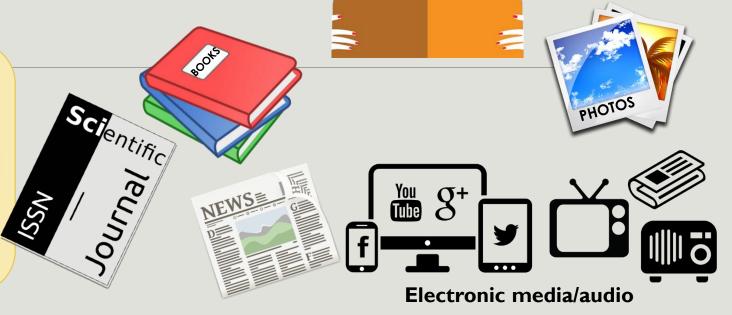
- 1. Cite the sources of information you have used & provide a reference list.
- 2. Cite your own work (the same assignment work you submitted to different lecturers, or from different trimester) & provide a reference list.

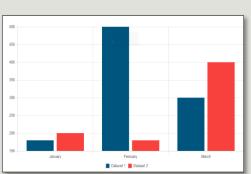
In-text Citations & Reference / Bibliography List

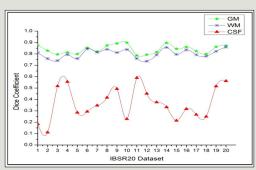
What should you cite?

>PUBLISHED WORK /
IDEAS in the public domain

►Anything that's not COMMON KNOWLEDGE











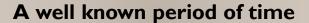


Websites

Graph & Datasets

What is "Common Knowledge"?

Refers to information that the average, educated reader would accept as reliable without having to look it up.



"There are seven days in a week"

Mathematical or logical truisms

$$"| + | = 2"$$

Universally-accepted everyday natural orders

"September follows August"

"the sky is blue"

"the sun rise in the east"

A geographic piece of information easily verified by a non-specialist map



"London is in Great Britain"

NOTE:

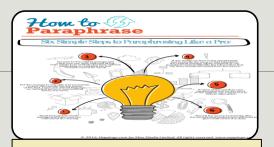
If you aren't sure if something can be considered common knowledge, it is always safer to cite it.

How to include In-text Citations in your assignment?



Quotations

Use the author's exact words with quotation marks



Paraphrasing

Restate another person's work or ideas using your own words



Summarizing

Summarise the main points in your own words



Referencing

Combine "In-Text Citations" & add the SOURCES in Reference/Bibliography List

You must CITE them!
(In-text Citations)

In-text citations i.e. Quoting, Paraphrasing and Summarizing are different ways of including the works of others in your assignment. Combining these methods with the correct use of a Referencing style preferred by your faculty, can reduce the risks of plagiarism.



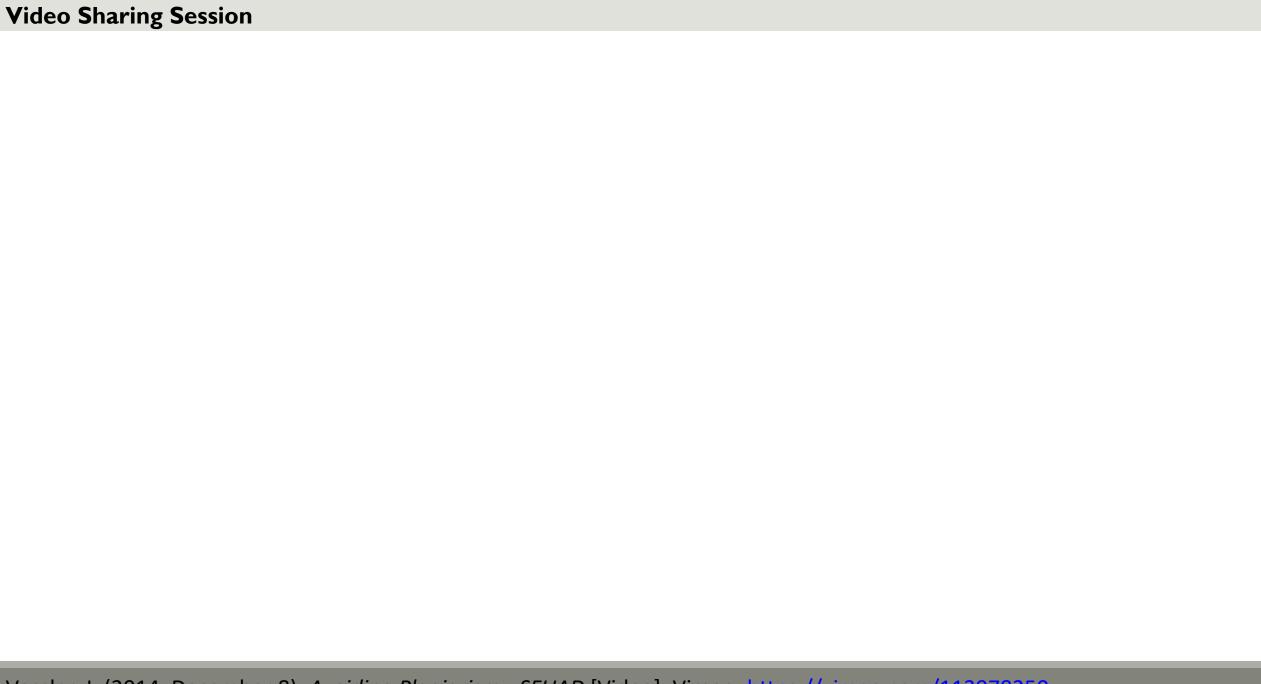


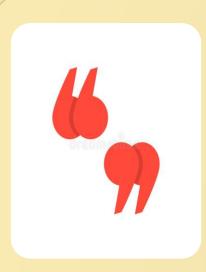
There are multiple referencing or citation styles - vary according to academic discipline e.g. **APA**, **Harvard**, **Chicago**.

Avoid using phrases such "some believe", and "others claim".

These phases show little information about a subject or no effort to search for the relevant source of information.

Always use the names of people, institutions, or publications, and cite the source of your claim when writing.





Direct Quotations

- ☐ Quotations are the **exact words** of an author (Word for Word).
- ☐ 2 types of direct quote:
 - Enclosed with double quotation marks (" ")
 - > Typed in as an indented paragraph
- ☐ Quoted text must be **identical** to the original text.
- ☐ Cite the original author correctly.

Make sure you CITE and add the SOURCES into your Reference/ Bibliography List

Purpose for quoting:

- > To show that an authority supports your point.
- > To present a particular well-stated passage whose meaning would be lost if paraphrased or summarized.



It is crucial to use the original words of the author when those exact words carry special significance.

You should **NOT** use too many direct quotes in your writing as they are not highly valued. Quotes need to fit in with the point you are making.



Importance:

Short Quotations

- **❖Less than 40 words**
- **❖Use double quotation marks**
- **Acknowledgement** is included in the sentence

Example

Smith (1983) stated that "sales people with high need for achievement sell the most kitchen appliances, whereas those with low need for achievement are better at selling garden tools" (p. 25).

OR

...there are mentioned that "sales people with high need for achievement sell the most kitchen appliances, whereas those with low need for achievement are better at selling garden tools" (Smith, 1983, p. 25).

Important:

Long / Block Quotations

- **❖No quotation marks**
- Start with a new line & indent the whole block to form a separate block of text
- ❖Use the same line spacing as the rest of the paragraph
- *Acknowledgement is included in the sentence (introductory) / in the brackets

Example

Sumpter (2013) points out the following:

The fact that it is now what the public thinks, rather than trade opinion, is a change from the previous law and puts New Zealand out of step with Australia and the United Kingdom. It moves our law much closer to that of the United States, whose case law may become relevant in this jurisdiction. (p. 330)

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Paraphrasing

- ☐ Writing another person's work / ideas in your own words without changing the original meaning.
- ☐ Does not mean rearranging or rewording or change the original text so that it is look "different enough" from the original.
- ☐ Use new synonyms and new phrase. Only technical terms should be repeated.
- ☐ Do not add ideas, interpretations, explanations or assessment.

Purpose for paraphrase:

- > Having very long quotations may indicate that you cannot write well, or too lazy to develop an understanding of the material.
- Paraphrasing shows you have a better understanding in analysing the materials. Ideas and facts are incorporated into the text logically and intelligently using paraphrases and summaries.

How do you paraphrase correctly?

- I. Change the sentence structure
- 2. Change the words



How do you paraphrase correctly?

I. Change the sentence structure



Write down only the main ideas and concepts. Be sure you understand what the text is saying.



Put the **original text away** so you can't see it. Write down your paraphrase from memory, to ensure you are not copying out the text.



Check your version against original, that you are not accidentally written exactly the same words.



Check that you have not left anything out and see if you capture the meaning of the writer. **Cite the original source**.

2. Change the words



Circle the specialised word, that carry the main meaning. You need to include in you paragraph or else the meaning will change completely.



<u>Underline keywords</u> that can be changed. Identify the keywords that can be changed without changing the meaning.



Find alternate words and phrases that have similar meanings so you can use to replace the words in text. Use thesaurus or dictionary to help you.

Five (5) main techniques for paraphrasing:

I. Using synonyms e.g. manufactured = made

Original: The diagram below shows the process by which bricks are manufactured for the building industry.

Paraphrased Example: The diagram illustrates the way bricks are made for the building industry.

2. Use a Different Word Form e.g consumption (noun) = consumed (verb form)

Original: The line graph below shows the consumption of four kinds of meat in a European country from 1979 to 2004.

Paraphrased Example: The line graph below shows how one European country **consumed** four kinds of meat from 1979 to 2004

Five (5) main techniques for paraphrasing:

3. Change from the Active to the Passive e.g invested (active) = was invested (passive)

Original: The real estate developers invested over \$40 million USD into the development of a new senior living community.

Paraphrased Example: \$40 million USD was invested in the development of a new senior living community.

4. Change the word order

Original: The line graph below shows the consumption of four kinds of meat in a European country from 1979 to 2004.

Paraphrased Example: The line graph below shows how one European country **consumed** four kinds of meat from 1979 to 2004

5. Use a combination of techniques

PARAPHRASING

Source:

Original Text

"Business communication is increasingly taking place internationally — in all countries, among all peoples, and across all cultures. An awareness of other cultures — of their languages, customs, experiences and perceptions — as well as an awareness of the way in which other people conduct their business, are now essential ingredients of business communication" (Chase, O'Rourke & Wallace, 2003, p.59).

Plagiarism

Paraphrasing:

More and more business communication is taking place internationally—across all countries, peoples, and cultures. Awareness of other cultures and the way in which people do business are essential parts of business communication (Chase, O'Rourke & Wallace, 2003, p.59)

Why is this plagiarism?

The writer has used the author exact words without enclosing them in quotation marks. She/he has just omitted few words or changed it. Even though author is credited with a citation, this would be considered plagiarism as it is similar to the original text.

Paraphrasing

The importance of understanding the traditions, language, perceptions, and the manner in which people of other cultures conduct their business should not be underestimated, and it is a crucial component of business communication (Chase, O'Rourke & Wallace, 2003, p. 59).

Why is this acceptable?

The writer has used her/his own sentences without copying words or structure but still maintain the original meaning of the author..

Paraphrasing Example from Slide no. 21 & 22 were taken from the source below:

Hafizoah Kassim, Noor Raha Mod Radzuan, Zuraini Ali, Zarina Mohd Ali, & Nor Yazi Khamis. (2014). No. plagiarism!. Universiti Malaysia Pahang.

Example of Paraphrasing:

Original Text:

Findings from the study also demonstrate that positive learning attitudes can be developed if they tie up with student's abilities. In order to motivate students, therefore, teachers may incorporate the use of computers for interactive vocabulary learning experiences in the classroom. Teachers may integrate the use of Contextual Clues, Dictionary Strategy and CALL in a single English Course since employing one technique or strategy for vocabulary presentation results in little learning (p.34).

Source:

Zuraini Ali, Jayakaran Mukundan, Ahmad Fauzi Mohd Ayub, & Roselan Baki. (2012). Second language learners' attitudes the methods of learning vocabulary. *English Language Teaching*, *5*(4), 24-36.



How to Paraphrase?

Finding from the research also show that positive learning attitudes can be developed if they are linked with the students' abilities. In order to encourage students, therefore, teachers may incorporate the use of computers for interactive vocabulary learning experiences in the classrooms. Teachers may assimilate the use of Contextual Clues, Dictionary Strategy and CALL in a single English Course since employing one technique or strategy for vocabulary presentation results in little learning.

Is this text plagiarized?

- a. Yes. This is a clear example of plagiarism
- Only a few words have been replaced with their synonyms.

- The research findings also show that positive learning attitudes can be developed if they are linked with students' abilities. For students to be encouraged, computers need to be applied for interactive vocabulary learning experiences in the classrooms. Teachers may assimilate the use of Contextual Clues, Dictionary Strategy and CALL in a single English Course since employing one technique or strategy for vocabulary presentation prohibit extensive input.
- Yes. This is an example of plagiarism
- o. In addition to the synonym replacements, only a few phrase have been reworded.

- If learning attitudes are linked with abilities, students can positively develop their learning attitudes. The application of computers in the classrooms can enhance student's vocabulary learning experiences. By employing one technique or strategy for vocabulary presentation which could prohibit extensive input, teachers therefore may assimilate the use of Contextual Clues, Dictionary Strategy and CALL in a single English Course.
- a. Yes, this is plagiarism
- b. Even though most sentences, have been modified and the synonyms replaced, the tone of the original text is still maintained.

- Vocabulary learning strategies can encourage students to learn new words. By applying technology in this context, this can further motivate students to develop their positive vocabulary learning attitudes. This supports previous findings where learning attitudes and abilities are correlated.
- This is ACCEPTABLE paraphrasing.
- The entire paragraph has been restructured and the tone of the original text has been changed.

Example of Paraphrasing:

Original Text:

Findings from the study also demonstrate that positive leaning attitudes can be developed if they tie up with student's abilities. In order to motivate students, therefore, teachers may incorporate the use of computers for interactive vocabulary learning experiences in the classroom. Teachers may integrate the use of Contextual Clues, Dictionary Strategy and CALL in a single English Course since employing one technique or strategy for vocabulary presentation results in little learning (p.34).

Source:

Zuraini Ali, Jayakaran Mukundan, Ahmad Fauzi Mohd Ayub, & Roselan Baki. (2012). Second language learners' attitudes the methods of learning vocabulary. *English Language Teaching*, *5*(4), 24-36.

Acceptable Paraphrasing – Adding citation and reference list:

APA In-Text Citation:

Vocabulary learning strategies can encourage students to learn new words. By applying technology in this context, this can further motivate students to develop their positive vocabulary learning attitudes. This supports previous findings where learning attitudes and abilities are correlated (Zuraini et al., 2021).

APA Reference List:

Zuraini Ali, Jayakaran Mukundan, Ahmad Fauzi Mohd Ayub, & Roselan Baki. (2012). Second language learners' attitudes the methods of learning vocabulary. *English Language Teaching*, *5*(*4*), 24-36.

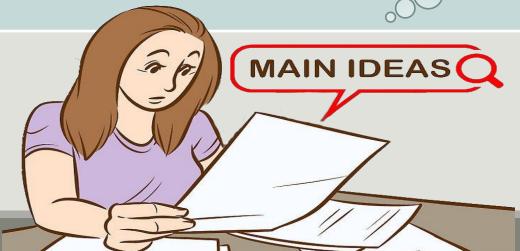
DONE!

cited the original authors and add the SOURCE into your Reference List

Summarizing



- ☐ Putting the main idea(s) of one or several writers into your own words, capture only the main point(s) without providing a lot of details such as "examples"
- ☐ A summary reduces the material into a more concise statement.



SUMMARISING

Original text:

"...there are two ways to become wealthy: to create wealth or to take wealth away from others. The former adds to society. The latter typically subtracts from it, for in the process of taking it away, wealth gets destroyed. A monopolist who overcharges for his product takes away money from those whom he is overcharging and at the same time destroys value. To get his monopoly price, he has to restrict production." Stiglitz, J.E. (2013). The price of inequality. London: Penguin.

Summary

Stiglitz (2013) suggests that creating wealth adds value to society, but that taking away the wealth of others detracts from it. He uses the example of a monopolist who overcharges for his product resulting in loss of wealth for the customer, but also loss of value as the monopolist has to restrict production in order to charge the higher price.

Fully understand the information presented in material so that you will not misinterpreted or misrepresent their point of view, ideas or opinions



- Only the main points have been included
- •The text is shortened without losing the essence of the material
- Technical terms have not changed
- An in-text citation is provided





Referencing

- The process of acknowledging the sources you have used in writing your essay, assignment or piece of work.
- ☐ Identify sources by citing them in the text of your assignment (called citations or in-text citations)
- ☐ Referencing them at the end of your assignment (called the reference list).
- ☐ There are multiple formats for citation styles, and they vary according to academic discipline includes APA, MLA, Harvard, Chicago

-YOU WILL LEARN MORE IN MODULES 5-



Citations

Becker (2012), Lee (2016), and McAdoo (2017) wrote blog posts about APA Style.

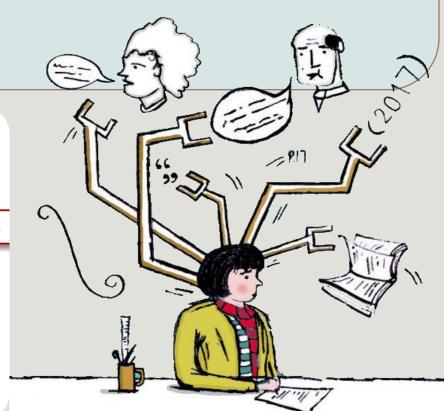


Becker, D. (2012, October 4). Cite what you see, cite what you use [Blog post]. Retrieved from http://blog.apastyle.org/apastyle/2012/10/cite-what-you-see-cite-what-you-use.html

Lee, C. (2016, November 30). Writing website in-text citations and references [Blog post].

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McAdoo, T. (2017, September 20). References versus citations [Blog post]. Retrieved from http://blog.apastyle.org/apastyle/2017/09/citations-versus-references.html



Other tips to help you to avoid plagiarism

Stay organized and keep track of your sources

Help yourself out from the beginning: keep track of your sources as you're taking notes. Try keeping an organized T-Chart of all of your sources in one column and your information/ notes in the other column. This will prevent you from accidentally forgetting a citation.

Cite your sources!

Accurately citing your sources and cite ideas that aren't yours. Use Bibliography Management Software or known as Reference Management Tools to help you organize your research sources and generate bibliographies in multiple citation formats. Citations may either be created within the software itself, or downloaded from online bibliographic systems but its still requires that you input the right information with a fastidious eye. Double-check your bibliography to make sure that you include all the needed information in the correct order.



Begin early and allowing enough time

Research takes time in selecting the topics, doing the research, searching for material, start writing and refining the ideas.



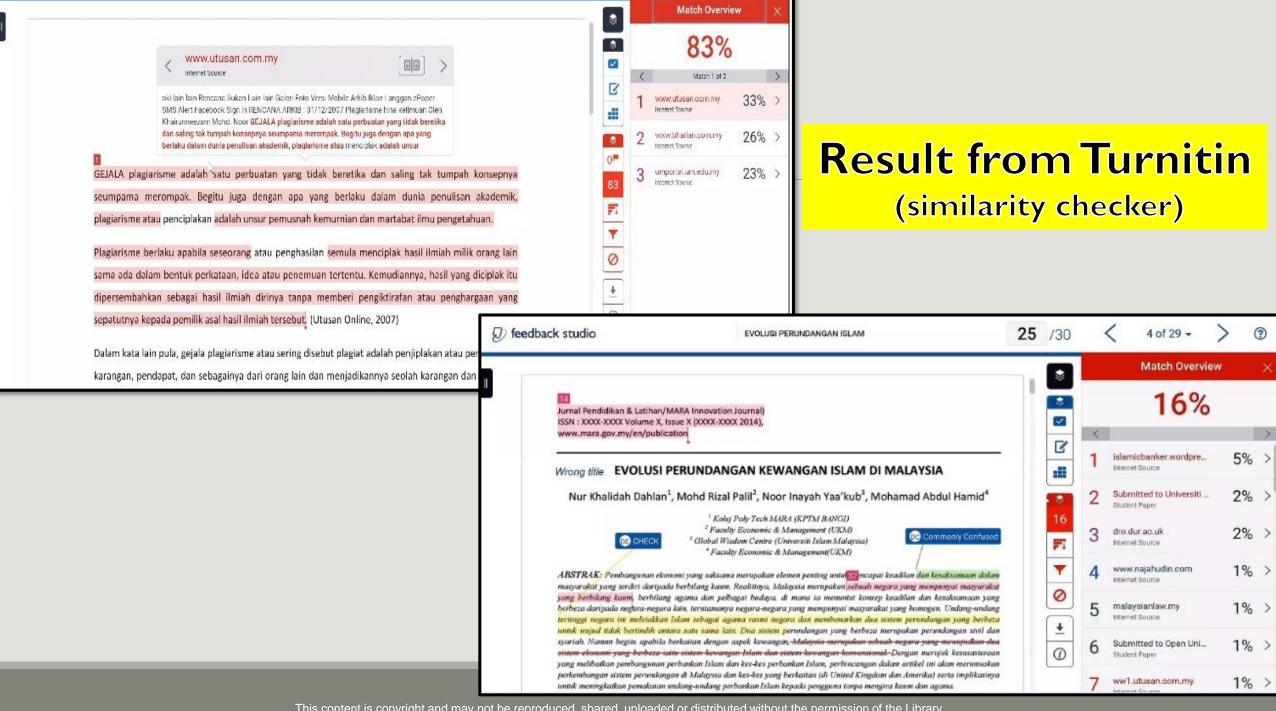


Use a variety of sources

When compiling your research, it's important to use numerous sources. By using multiple sources, you'll not only have a more well-rounded paper, but you'll also avoid accidentally passing off one author's work for your own.

Run your paper through a plagiarism checker

Even when you don't set out to plagiarise, you can forget a citation, fail to adequately rephrase a source text, or accidentally follow the structure of a site you've used. **Use an online grammar and plagiarism checker** to make sure you didn't accidentally lift something from your research or forget to cite.



Referencing Style for Undergraduate Programmes

Faculty/ Institute	Referencing Style
FAM	APA style
FAS	APA style
FBF	APA style
FCI	APA style
FEGT	Harvard style
FICT	IEEE style
FMHS	APA style (Physiotherapy)
	Harvard style (MBBS, TCM and Nursing)
FSc	Harvard style
ICS	Chicago Manual Style
LKC FES	Harvard style

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Pears, R., & Shields, G. J. (2010). Cite them right: The essential referencing guide. (8th ed.). Palgrave Macmillan.

Sutherland-Smith, W. (2008). Plagiarism, the Internet, and student learning: Improving academic integrity. Routledge.

Turnitin. (2020). Preventing plagiarism: Explore the resources below to learn about the different forms of plagiarism, why students plagiarize, and more. https://www.turnitin.com/solutions/plagiarism-prevention.

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The University of Newcastle. (2021). Example of a summary. https://libguides.newcastle.edu.au/paraphrasing-summarising.

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