Update Library Account Contact Details

Note: The Library system allows you to update your handphone number and personal email. However, you are advised not to rely on email reminders/overdue notices as they are just courtesy reminders. Non-receipt of library reminder notice cannot be used as excuse for waiving/reducing library charges/fines.

### Step 1

- Go to http://opac.utar.edu.my/
- Enter your ID & Password

Your Patron ID is the user login ID (printed below the barcode in the Student/Staff ID card) given by ITISC. Your Password is your MyKad number without hyphen for local students/staff, or passport number for international students/staff.

### Step 2

- After you have successfully login, click Edit Patron Email and Contact Number
Step 3

→ Enter your desired email address/handphone number

→ Click Register

Step 4

→ Click Accept

Step 5

→ Click OK

* Your updated email address and handphone number will take effect in about 5 minutes.

Reminder

Please monitor your email account regularly. If you do not receive reminder(s) from the library for overdue books, you are advised to see the Reference Librarian on duty.

Last updated: June 2016